



New Freshmen Checklist: 2017-2018

Please complete the following items before arriving on campus	Dates & Deadlines	Contact Info
<input type="checkbox"/> Apply to University of Mount Olive and receive acceptance letter at http://www.umo.edu/admissions/application	Priority Deadline: April 1	Office of Admissions admissions@umo.edu Ph: 800-653-0854 or 919-658-2502
<input type="checkbox"/> Pay your confirmation deposit prior to attending 1 of 4 Trojan First Days: UMO Connection and Registration. <ul style="list-style-type: none"> ▪ Commuters pay \$50 ▪ Residents pay \$100—\$50 to confirm and \$50 to reserve a room <i>Deposits can be mailed using the supplied envelope in your Acceptance Packet or paid online through the Finances Tab in MYUMO.</i>	Trojan First Day: UMO Connection & Registration March 25 April 22 June 16 July 14	Office of Admissions admissions@umo.edu Ph: 800-653-0854 or 919-658-2502
<input type="checkbox"/> After paying confirmation deposit, complete on-line registration to attend 1 of 4 Trojan First Days at https://www.umo.edu/trojanfirst to register for classes, learn how to use essential computer systems, tour residence hall show rooms, attend the NCAA meeting with Athletics (required for all athletes), meet other members of the 2021 class and more. Reminder: <i>New students are expected to attend 1 of 4 Trojan First Days and Welcome Week beginning August 19. Please plan accordingly.</i>	Trojan First Day: UMO Connection & Registration March 25 April 22 June 16 July 14	Nicole Balsamelo Office of Admissions nbalsamelo@umo.edu Ph: 919-658-1663
<input type="checkbox"/> File your Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov . Students who wish to receive federal, state and institutional grants, scholarships and loans <u>must</u> complete the FAFSA (waived for International students). Awards are made until funds are depleted. The University of Mount Olive institution code is 002949.	Available: After Jan 1 Priority Deadline: March 1	Tiffany Grandy or Karla Thompson Office of Financial Aid tgrandy@umo.edu or kthompson@umo.edu Ph: 919-658-7892 FAFSA website: www.fafsa.gov
<input type="checkbox"/> File your application for Direct Parent Plus Loans and alternative loans after July 1 and before August 1 in order to cover your account balance. Complete all Federal Student Direct Loan Entrance Counseling and Master Promissory Notes (MPN) as well as the master promissory note for Direct Parent Plus Loan if applicable at www.studentloans.gov . Complete all documentation request on MyFinancialAid (see the “Your Documents” tab).	July 1 to August 1	Tiffany Grandy or Karla Thompson Office of Financial Aid tgrandy@umo.edu or kthompson@umo.edu Ph: 919-658-7892
<p>All students are required to reside on campus for their first four semesters of full-time enrollment unless they meet one of the following requirements: 21 years of age or older; commuting from home with a parent or legal guardian; married and/or responsible for dependents.</p> <input type="checkbox"/> Residential students complete Housing Request Form to live on-campus; submit to Student Affairs Office. Download form at www.umo.edu/admissions/incoming-freshmen .	Priority Deadline: June 16 Deadline: July 1	Ian Foley Office of Student Affairs ifoley@umo.edu Ph: 919-658-7778
<input type="checkbox"/> Commuter students complete Off-Campus Living Request Form. Download form at www.umo.edu/admissions/incoming-freshmen to apply for permission to live off-campus and to submit required off-campus address information.		
<input type="checkbox"/> Check for updates on financial aid, billing statement, housing, registration via University email account provided at Trojan First Day or after you have been registered for classes.	After attending Trojan First Day	Office of Admissions admissions@umo.edu Ph: 800-653-0854 or 919-658-2502
<input type="checkbox"/> Athletes: Register for NCAA Eligibility at www.eligibilitycenter.org (must be registered in order to receive an athletic scholarship. You must be a final qualifier and final certified with amateurism in order to compete). For NCAA questions: LaToya Lindsey, 919-658-4928, llindsey@umo.edu	Deadline: July 1	Office of Athletics Tina Parks cparks@umo.edu Ph: 919-658-7759
<input type="checkbox"/> Complete Pre-Participation paperwork and Physical Exam at www.umotrojans.com/information/athletic_training/index (click on Pre-participation Paperwork/SportsWare Online Link and follow instructions).	Deadline: July 15	Kristen Gibson kgibson@umo.edu 919-658-7810
<input type="checkbox"/> Receive UMO housing and roommate assignment from the Office of Student Affairs. Contact your roommate to get acquainted before you arrive at UMO.	After July 1 and prior to August 1	Ian Foley Office of Student Affairs ngarrett@umo.edu Ph: 919-658-7

Complete these items by the priority deadline

	Dates & Deadlines	Contact Info
<input type="checkbox"/> Submit Physical Examination Health Form to the University of Mount Olive Health Services if not an athlete. Form must be signed by physician or advance practice professional. <ul style="list-style-type: none"> ▪ Health form for non-athletes available online at www.umo.edu/admissions/incoming-freshmen ▪ Athletes, please refer to checklist #8 on page 1. Health Services will accept a copy of the physical that you had completed for Athletics/Sports Medicine. 	Non-athletes August 1 Athletes: July 1	Non-athletes: Jo Morgan, RN Director of Health Services jmorgan@umo.edu 919-658-7888
<input type="checkbox"/> Submit Immunization records to the University of Mount Olive Health Services Office. Form must be signed by physician or have facility stamp. The immunization form is available online at www.umo.edu/admissions/incoming-freshmen	August 1	Health Services Office Angel Sawyer asawyer@umo.edu 919-299-4583 Jo Morgan, RN jmorgan@umo.edu 919-658-7888
<input type="checkbox"/> Submit all missing documents (final transcripts, scholarship agreements, official ACT/SAT score report) to Office of Admissions.	August 1	Office of Admissions admissions@umo.edu Ph: 800-653-0854 or 919-658-2502
<input type="checkbox"/> Fall Tuition payments due on August 4. <ul style="list-style-type: none"> ▪ Statements are available through Self Service online. ▪ Students with a remaining balance after considering financial aid and loans must pay their balance by August 4 or set up a payment plan with the Business Office that has the account paid by the end of the semester. ▪ Payment plans will automatically draft the applicable (student or parent) bank account monthly. Payment plan options are available through the Finances Tab in MYUMO and are available starting June 1. ▪ Payments can be made by mail, online, or in person at the Business Office located in the Poole Administration Building. 	Fall Tuition Payments Due August 4 Payment Plans Available June 1	Student Account Questions: Brad Evans UMO Business Office Ph: 919-658-7751 bevans@umo.edu
<input type="checkbox"/> Student athletes playing fall sports (soccer, women’s volleyball, cross country) arrive on campus to check in. All stops and missing verification documents must be cleared before athletes may attend practice. New students must attend all scheduled Welcome Week activities regardless of practice hours.	August 14	Tina Parks UMO Athletics Office cparks@umo.edu Ph: 919-658-7759
<input type="checkbox"/> Newly admitted residential students move into residential housing.	August 19	Ian Foley Office of Student Affairs ifoley@umo.edu Ph: 919-658-7778
<input type="checkbox"/> All new freshman students (both resident & commuter) are expected to attend Welcome Week Orientation in its entirety beginning Saturday, August 19 at 12:00 noon beginning with lunch. Students will receive a full Welcome Week schedule at the required check-in on the same day.	Begins August 19 12:00 noon	Nicole Garrett Office of Student Affairs ngarrett@umo.edu Ph: 919-658-7896
<input type="checkbox"/> Attend classes starting Tuesday, August 22.	August 22	Vicky Warrick Office of the Registrar vwarrick@umo.edu
<input type="checkbox"/> All residential students are assigned a Meal Plan. Residence Hall assigned plan: 20 meals per week. Optional Residence Hall Meal Plan: 200 Block. On-campus Apartments assigned plan: 10 Meals per week. Optional On-Campus Apartment Plan: 130 Block Plan. Commuter students may add a meal plan for an additional cost: 5, 10 or 20 Meal per Week Plans and 130 or 200 Block Plans. Sept. 1 is the deadline to change assigned meal plans or add a commuter meal plan.	Meal Plan Deadline: September 1 Add or change assigned meal plans	Annette Harper Office of Student Affairs aharper@umo.edu 919-658-7838 Director of Food Services Ph: 919-658-7767
<input type="checkbox"/> For other food service information or dietary needs contact the Director of Food Services.		

All mailed documents should be sent to the appropriately listed contact person and office at:

University of Mount Olive, 634 Henderson Street, Mount Olive, NC 28365